

**CARBONDALE HOUSING AUTHORITY
PET PERMIT APPLICATION**

Pet Owner's Name: _____

Pet Owner's Address: _____

Home Telephone: _____ Work Telephone: _____

Type of permit requested: DOG _____, CAT _____

Pet Security Deposit: DOG _____
AMOUNT DATE PAID

CAT _____
AMOUNT DATE PAID

Description:	Animals Name _____	Breed _____
	Weight _____	Height _____
	Annual Shots Received: Yes _____ No _____	Date Shots Received _____
	Male/Date Neutered: _____	License Number: _____
	Female/Date Spayed: _____	License Number: _____
	Veterinarian Signature: _____	Date _____
	Veterinarian Address: _____	Phone _____

Emergency Caregiver for Pet:

Name: _____ Relation _____

Address: _____

Phone Number: _____

I have read and understand the rules governing pets and I and all members of my household promise to fully comply.

Signature of Pet Owner: _____ Date _____

Approved by: _____ Date _____

Please attach to this form the following:

- Picture of the Pet
- Rabies Certification

CARBONDALE HOUSING AUTHORITY

PET EMERGENCY CARE PLAN

If the tenant _____ is unable to care for his/her pet in an emergency, authorization is hereby granted to the Carbondale Housing Authority to transfer pet and responsibility to a friend or relative off the premises of the project.

I hereby authorize _____ to care for my pet in an emergency.

Tenant Signature

Date

Emergency Caregiver Signature

Date

18.0 PET POLICY

18.1 *EXCLUSIONS*

This policy does not apply to animals that are used to assist persons with disabilities. Assistive animals are allowed in all public housing facilities with no restrictions other than those imposed on all tenants to maintain their units and associated facilities in a decent, safe, and sanitary manner and to refrain from disturbing their neighbors.

18.2 ***PETS IN PUBLIC HOUSING***

The Carbondale Housing Authority allows for pet ownership in its developments with the written pre-approval of the Housing Authority. Residents are responsible for any damage caused by their pets, including the cost of fumigating or cleaning their units. In exchange for this right, resident assumes full responsibility and liability for the pet and agrees to hold the Carbondale Housing Authority harmless from any claims caused by an action or inaction of the pet.

18.3 ***APPROVAL***

Residents must have the prior written approval of the Housing Authority before moving a pet into their unit. Residents must request approval on the Authorization for Pet Ownership Form that must be fully completed before the Housing Authority will approve the request. Residents must give the Housing Authority a picture of the pet so it can be identified if it is running loose.

18.4 ***TYPES AND NUMBER OF PETS***

The Carbondale Housing Authority will allow only common household pets. This means only domesticated animals such as a dog, cat, bird, hamster, rabbit or fish in aquariums that do not exceed twenty gallons of water will be allowed in units. Common household pets do not include reptiles, snakes, frogs, turtles, mice or rats. If this definition conflicts with a state or local law or regulation, the state or local law or regulation shall govern.

All dogs and cats must be spayed or neutered before they become six months old. A licensed veterinarian must verify this fact.

Only one pet per unit will be allowed.

Any animal deemed to be potentially harmful to the health or safety of others, including attack or fight trained dogs, will not be allowed.

No animal may exceed twenty (20) pounds in weight projected to full adult size.

18.5 ***INOCULATIONS***

In order to be registered, pets must be appropriately inoculated against rabies, distemper and other conditions prescribed by state and/or local ordinances. They must comply with all other state and local public health, animal control, and anti-cruelty laws including any licensing requirements. A certification signed by a licensed veterinarian or state or local official shall be annually filed with the Carbondale Housing Authority to attest to the inoculations.

18.6 ***PET DEPOSIT***

A pet deposit of \$100 is required at the time of registering a pet. The deposit is refundable when the pet or the family vacates the unit, less any amounts owed due to damage beyond normal wear and tear.

18.7 FINANCIAL OBLIGATION OF RESIDENTS

Any resident who owns or keeps a pet in their dwelling unit will be required to pay for any damages caused by the pet. Also, any pet-related insect infestation in the pet owner's unit will be the financial responsibility of the pet owner and the Carbondale Housing Authority reserves the right to exterminate and charge the resident.

18.8 NUISANCE OR THREAT TO HEALTH OR SAFETY

The pet and its living quarters must be maintained in a manner to prevent odors and any other unsanitary conditions in the owner's unit and surrounding areas.

Repeated substantiated complaints by neighbors or Carbondale Housing Authority personnel regarding pets disturbing the peace of neighbors through noise, odor, animal waste, or other nuisance may result in the owner having to remove the pet or move him/herself.

Pets who make noise continuously and/or incessantly for a period of 10 minutes or intermittently for one half hour or more to the disturbance of any person at any time of day or night shall be considered a nuisance.

18.9 DESIGNATION OF PET AREAS

Pets must be kept in the owner's apartment or on a leash at all times when outside the unit (no outdoor cages or dog house may be constructed). Pets will be allowed only in designated areas on the grounds of the property if the Carbondale Housing Authority designates a pet area for the particular site. Pet owners must clean up after their pets and are responsible for disposing of pet waste.

With the exception of assistive animals no pets shall be allowed in the community room, community room kitchen, laundry rooms, public bathrooms, lobby, beauty shop, hallways or office in any of our sites.

To accommodate residents who have medically certified allergic or phobic reactions to dogs, cats, or other pets, those pets may be barred from certain wings (or floors) in our development(s)/building(s). This shall be implemented based on demand for this service.

18.10 MISCELLANEOUS RULES

Pets may not be left unattended in a dwelling unit for over 12 hours. If the pet is left unattended and no arrangements have been made for its care, the Housing Authority will have the right to enter the premises and take the uncared for pet to be boarded at a local animal care facility at the total expense of the resident.

Pet bedding shall not be washed in any common laundry facilities.

Residents must take appropriate actions to protect their pets from fleas and ticks.

All dogs must wear a tag bearing the resident's name and phone number and the date of the latest rabies inoculation.

Pets cannot be kept, bred or used for any commercial purpose.

Residents owning cats shall maintain waterproof litter boxes for cat waste. Refuse from litter boxes shall not accumulate or become unsightly or unsanitary. Litter shall be disposed of in an appropriate manner.

A pet owner shall physically control or confine his/her pet during the times when Housing Authority employees, agents of the Housing Authority or others must enter the pet owner's apartment to conduct business, provide services, enforce lease terms, etc. In addition, in elevator buildings, animals must be held in the arms of their owner while in an elevator.

If a pet causes harm to any person, the pet's owner shall be required to permanently remove the pet from the Housing Authority's property within 24 hours of written notice from the Housing Authority. The pet owner may also be subject to termination of his/her dwelling lease.

A pet owner who violates any other conditions of this policy may be required to remove his/her pet from the development within 10 calendar days of written notice from the Housing Authority. The pet owner may also be subject to termination of his/her dwelling lease.

No visiting pets will be allowed on Housing Authority property without prior written approval from the Carbondale Housing Authority.

The Housing Authority's grievance procedures shall be applicable to all individual grievances or disputes arising out of violations or alleged violations of this policy.

18.11 REMOVAL OF PETS

The Carbondale Housing Authority, or an appropriate community authority, shall require the removal of any pet from a project if the pet's conduct or condition is determined to be a nuisance or threat to the health or safety of other occupants of the project or of other persons in the community where the project is located.

In the event of illness or death of pet owner, or in the case of an emergency which would prevent the pet owner from properly caring for the pet, the Carbondale Housing Authority has permission to call the emergency caregiver designated by the resident or the local Pet Law Enforcement Agency to take the pet and care for it until family or friends would claim the pet and assume responsibility for it. Any expenses incurred will be the responsibility of the pet owner.