



CARBONDALE HOUSING AUTHORITY OCTOBER 2023 NEWSLETTER

2 John St., Carbondale, PA 18407 570-282-0280

<http://carbondalehousing.org>



DAYS TO REMEMBER IN OCTOBER:

Columbus Day - Monday, October 9th

Halloween - Tuesday, October 31st



Please drive carefully & watch for children trick or treating. Have a safe & Happy Halloween!

AIR CONDITIONERS:

All air conditioners **MUST** be removed from your windows by **October 10th**. This is for Russell Park, Canaan St. & John St. tenants.

SOUTH HIGH RISE TENANTS:

We would like to thank the South High Rise tenants who took part in the Citywide Scarecrow Festival and for doing a great job making the scarecrows.



PET POLICY:

All cats & dogs must be approved with a pet application **FIRST** and a Pet Security Deposit of \$100.00. **Only one pet per household is allowed!**

DIAL 241-5914 FOR EMERGENCY SERVICE CALLS AFTER NORMAL BUSINESS HOURS, WEEKENDS & HOLIDAYS.

(For emergencies ONLY! Please DO NOT call for anything that can wait until regular working hours!)



INSPECTIONS:

The CHA will be doing inspections in the **South High Rise** during the month of **October**.

Inspections will be done between the hours of 9:00 AM and 4:00 PM. If you are not home at the time of the inspection, we will enter your unit and leave a notice stating that the inspection was performed.

- Write down any work orders ahead of time

ATTENTION ALL TENANTS:

With the heating season coming, please keep your thermostats set at a comfortable setting and keep your windows locked and your doors closed while your heat is on. There is a **\$25.00** charge if your windows are reported open during the heating season.

Also, please notify the office if your phone number changes. It is important that we have a correct phone number in case of an emergency.



ATTENTION FAMILY UNITS:

This is a reminder **NOT** to use nails, hooks, tape, hangers, wire, etc. to decorate the porches, vinyl railings or doors. Please attach decorations with **string only**.

Also, **DO NOT** store items around or near the furnace & water heater area. The area must be accessible for maintenance to get to if a problem should arise. Also, storing anything near the furnace is a fire hazard.

RENTS:

This is a reminder that all rents are due on the 1st of the month. **Late charges will apply on all outstanding balances if not paid by the 7th of the month.**