



# CARBONDALE HOUSING AUTHORITY NOVEMBER 2023 NEWSLETTER

2 John St., Carbondale, PA 18407 570-282-0280

<http://carbondalehousing.org>

## DAYS TO REMEMBER IN NOVEMBER:

Daylight Saving Time Ends – Sunday, November 5<sup>th</sup>

“Spring Forward Fall Back” Don’t forget to turn your clocks **back** one hour.

Election Day – Tuesday, November 7<sup>th</sup>

Veterans Day – Friday, November 11<sup>th</sup>



This is the day to honor all veterans who served our country in war.

Thanksgiving – Thursday, November 23<sup>rd</sup>



The Housing Authority office will be closed on Thursday, November 23<sup>rd</sup> & Friday, November 24<sup>th</sup> in observance of Thanksgiving.

## AIR CONDITIONERS:

All air conditioners & fans **MUST** be removed from your windows during the heating season in the family units & John St. development. If you have not already done so, please remove them **immediately**.

## PET POLICY:

All cats & dogs must be approved with a pet application **FIRST** and a Pet Security Deposit of \$100.00. **Only one pet per household is allowed!**

**DIAL 241-5914 FOR EMERGENCY SERVICE CALLS AFTER NORMAL BUSINESS HOURS, WEEKENDS & HOLIDAYS.**

*(For emergencies **ONLY!** Please **DO NOT** call for anything that can wait until regular working hours!)*



## INSPECTIONS:

The CHA will be doing inspections in the **Ben Franklin Apts.** during the month of **November**.

Inspections will be done between the hours of 9:00 AM and 4:00 PM. If you are not home at the time of the inspection, we will enter your unit and leave a notice stating that the inspection was performed.

- Write down any work orders ahead of time

## SCHOLARSHIP APPLICATIONS:



The 2024 PHADA Scholarship applications are now available for high school students. Submissions are due to the Carbondale Housing Authority office by **January 10, 2024**.

Contact Gergana at [gergana@carbondalehousing.net](mailto:gergana@carbondalehousing.net) if you would like to apply.

## ATTENTION FAMILY UNITS:

This is a reminder **NOT** to use nails, hooks, tape, hangers, wire, etc. to decorate the porches, vinyl railings or doors. Please attach decorations with **string only**.

Also, **DO NOT** store items around or near the furnace & water heater area. The area must be accessible for maintenance to get to if a problem should arise. Also, storing anything near the furnace is a fire hazard.

## ATTENTION ALL TENANTS:



Please keep your thermostats set at a comfortable setting and keep your windows locked and your doors closed while your heat is on. There is a **\$25.00** charge if your windows are reported open during the heating season.

## ATTENTION HIGH RISE TENANTS:

All residents are advised **NOT** to throw soiled adult diapers down the trash chutes in the building. **They should be bagged and taken to the dumpster outside.**

